

MINUTES OF THE CHEYENNE COUNTY  
BOARD OF COMMISSIONERS  
Friday, May 9, 2025

CALL TO ORDER

Commissioner Ronald Smith called the meeting to order at 9:16 am with Commissioners RJ Jolly and Rick Pelton, Administrator Marcy Brossman, Clerk to Board Allison Brown, and Pat Ward present.

PLEDGE OF ALLEGIANCE/PRAYER

APPROVE AGENDA

Addition: Clerk's Office HVAC. Commissioner Pelton moved with a second from Commissioner Jolly to approve the agenda as amended. Motion passed unanimously.

PUBLIC COMMENT

Ward thanked the Board for their contribution toward the West Fire Protection District's new tanker. He also invited them to the district's 50<sup>th</sup> Anniversary celebration in June.

Ward left the meeting at 9:22 am.

APPROVE MINUTES

Commissioner Pelton moved with a second from Commissioner Jolly to approve the April 30, 2024 minutes as written. Motion passed unanimously.

OLD BUSINESS:

a. Summer Help

Discussion regarding the second application for the position.  
Consensus of the Board is to hire only one employee.

NEW BUSINESS:

a. Ambulance Station Air Conditioning Quotes

Commissioner Jolly moved with a second from Commissioner Pelton to approve the quote from Plains Heating and Air Conditioning. Motion passed unanimously.

b. East Cheyenne Recreation District Sponsored Entity Request

Discussion regarding applying to add the Eastern Cheyenne Recreation District and its board members to the County's insurance policies.  
Consensus of the Board is to deny the request.

OTHER BUSINESS:

a. HVAC

The air conditioning doesn't seem to be working in the clerk's office. Brossman reported that a company out of Colby, KS is coming early next week to look over the entire HVAC system.

b. DHS Audit

Discussion regarding problems with the annual audit for the Department of Human Services. The Board will discuss with Director Jane Tallman at the next meeting.

#### EXPENSE VOUCHERS AND WARRANTS

Commissioners reviewed and approved expense vouchers on the various funds.

#### CORRESPONDENCE

a. Monthly reports from various departments

#### ADJOURN

Commissioner Pelton moved with a second from Commissioner Jolly to adjourn the meeting at 9:52 am. Motion passed unanimously.