

MINUTES OF THE CHEYENNE COUNTY  
BOARD OF COMMISSIONERS  
Wednesday, June 18, 2025

CALL TO ORDER

Commissioner Ronald Smith called the meeting to order at 9:03 am with Commissioners RJ Jolly and Rick Pelton, Administrator Marcy Brossman and Clerk to Board Allison Brown.

PLEDGE OF ALLEGIANCE/PRAYER

APPROVE AGENDA

Additions: 1) Arapahoe Warning Siren 2). Stryker Quote 3) Fair 4) Wild Horse School 5) Ambulance Fund. Commissioner Jolly moved with a second from Commissioner Pelton to approve the agenda as amended. Motion passed unanimously.

PUBLIC COMMENT

None

APPROVE MINUTES

Commissioner Pelton moved with a second from Commissioner Jolly to approve the June 6, 2025 minutes as written. Motion passed unanimously.

Public Health Director Kelli Adamson joined the meeting at 9:04 am.

Recess as Board of County Commissioners at 9:06 am.

MINUTES OF THE CHEYENNE COUNTY  
BOARD OF PUBLIC HEALTH  
Wednesday, June 18, 2025

CALL TO ORDER

Commissioner Smith called the meeting to order at 9:21am.

## APPROVE AGENDA

Commissioner Pelton moved with a second from Commissioner Jolly to approve the agenda as presented. Motion passed unanimously.

## FINANCIAL PRESENTATION

Commissioner Pelton moved with a second from Commissioner Jolly to approve the financials. Motion passed unanimously.

## PUBLIC HEALTH PROGRAM UPDATES

### a. Epidemiology – Measles

Colorado is now up to 15 cases of measles.

## VACATION EXTENSION REQUEST

Commissioner Pelton moved with a second from Commissioner Jolly to approve a 90-day extension for Adamson. Motion passed unanimously.

## ADJOURN

Commissioner Pelton moved with a second from Commissioner Jolly to adjourn the meeting at 9:29 am. Motion passed unanimously.

Adamson left the meeting at 9:34 am.

Reconvene as Board of County Commissioners at 9:34 am.

## OTHER BUSINESS:

### a. Arapahoe Siren

Arapahoe does not have a storm warning siren. There is possibly funds available through the Office of Emergency Management.

### b. Fair Items

The Board reviewed a quote for a generator rental for use during the concert. Brossman will reach out for more clarification on the time line. Fair Board Manager Jim Lengel requested the Commissioner's help during the buyer's dinner. Commissioner Smith will contact Kwik

Korner Liquor to order alcohol for the buyer's dinner and sponsorship tent.

c. Wild Horse School

Someone broke into the Wild Horse schoolhouse, stole a quilt and ate all the snacks and drinks. Commissioner Jolly asked the Sheriff's office to do intermittent security checks. Discussion regarding installing cameras and other security measures.

Stacy Noe and Lynda Pelton joined the meeting at 9:54 am.

10:00 am: Community Building Alcohol Waiver Request – Stacy Noe and Lynda Pelton

Noe and Pelton are requesting an alcohol waiver for September 13, 2025 for their kids' wedding. They will have alcohol served by bartenders, not for sale.

Commissioner Jolly moved with a second from Commissioner Pelton to approve the request. Motion passed unanimously.

Noe and Pelton left the meeting at 9:58 am.

d. Ambulance Fund

The ambulance fund is overspent. Grant reimbursements are expected soon. Consensus of the Board is to wait and see where the fund is standing at the end of June.

Recess at 10:16 am.

Reconvene at 10:23 am.

OLD BUSINESS:

a. Veteran's Service Officer Position

Commissioners reviewed an intergovernmental agreement with Lincoln County regarding veteran's service officers.

Lincoln County Commissioners joined the meeting via telephone at 10:34 am.

The Board asked the Lincoln County Commissioners to prorate the fees based on each County's veteran population. They will come back with figures after talking with Kiowa County.

Phone call ended at 10:41 am.

- b. Colorado State Land Board Leadership Direction Letter  
Commissioner Pelton moved with a second from Commissioner Jolly to approve and send the letter to Governor Polis and the CCI Eastern District. Motion passed unanimously.
- c. Appointed Boards' Template  
Commissioners reviewed a Code of Ethics presented by Pelton. Discussion regarding edits needed. Brossman will amend and send to County Attorney Kelly Lowery for review prior to approval.
- d. Sale of Ambulance Discussion  
Consensus of the Board is to sell the ambulance at auction this fall.
- e. Fairgrounds Electric Quote  
Consensus of the Board is to contact KC Electric for a quote, along with burying the overhead power lines across the fairgrounds.
- f. Ambulance Station Electric Quote  
Commissioner Pelton moved with a second from Commissioner Jolly to accept the bid from Kent Electric for electrical work at the EMS building. Motion passed unanimously.

#### NEW BUSINESS:

- a. Department of Human Services EBTs  
Commissioner Jolly moved with a second from Commissioner Pelton to approve the EBTs. Motion passed unanimously.
- b. Open Sealed Bids for Courthouse Eave Painting  
No bids were received. Consensus of the Board is to continue advertising.

Recess at 11:48 am.

Reconvene at 11:56 am.

c. Semi-Annual Bonus Recommendations

Commissioners reviewed bonus recommendations for employees from department heads. Commissioner Jolly moved with a second from Commissioner Pelton to approve the employee bonuses as applied. Motion passed unanimously.

Kim Schallenberger joined the meeting via telephone at 12:27 pm.

Discussion regarding the Stryker quote. RETAC will reimburse the expense for the battery, but cannot pay the vendor directly.

Phone call ended at 12:30 pm.

Commissioner Jolly moved with a second from Commissioner Pelton to approve the purchase of the batteries from Stryker, and submit to RETAC for reimbursement. Motion passed unanimously.

EXPENSE VOUCHERS AND WARRANTS

Commissioners reviewed and approved expense vouchers on the various funds.

ADJOURN

Commissioner Pelton moved with a second from Commissioner Jolly to adjourn the meeting at 12:32 pm. Motion passed unanimously.