

MINUTES OF THE CHEYENNE COUNTY
BOARD OF COMMISSIONERS
Thursday, July 10, 2025

CALL TO ORDER

Commissioner Ronald Smith called the meeting to order at 9:10 am with Commissioners RJ Jolly and Rick Pelton, Administrator Marcy Brossman and Clerk to Board Allison Brown present.

PLEDGE OF ALLEGIANCE/PRAYER

APPROVE AGENDA

Additions: 1) Community Building 2) Property. Commissioner Pelton moved with a second from Commissioner Jolly to approve the agenda as amended. Motion passed unanimously.

PUBLIC COMMENT

APPROVE MINUTES

Commissioner Pelton moved with a second from Commissioner Jolly to approve the July 10, 2025 minutes as written. Motion passed unanimously.

OLD BUSINESS

a. Appointed Boards Template

Commissioner Pelton moved with a second from Commissioner Jolly to approve Resolution 2025-04, Adopting County Code of Ethics. Motion passed unanimously.

Public Health Director Kelli Adamson joined the meeting at 9:18 am.

Recess as Board of County Commissioners at 9:18 am.

MINUTES OF THE CHEYENNE COUNTY
BOARD OF PUBLIC HEALTH

CALL TO ORDER

Commissioner Smith called the meeting to order at 9:19 am.

APPROVE AGENDA

Deletion: Financial Presentation. Commissioner Pelton moved with a second from Commissioner Jolly to approve the agenda as amended. Motion passed unanimously.

PUBLIC HEALTH PROGRAM UPDATES

a. Epidemiology

West Nile has been detected in mosquito populations in northern Colorado.

b. CDPHE Contract/Funding Updates

Adamson has been receiving option letters from CDPHE. They are still in contract, but unable to do the work due to lack of funding.

Delene Walsh joined the meeting at 9:21 am.

CONTRACTS

- a. Kit Carson School Contract 25/26 School Year-Ratification
Commissioner Jolly moved with a second from Commissioner Pelton to approve the Purchase of Services Contract with the Kit Carson School District. Motion passed unanimously.

ADJOURN

Meeting adjourned at 9:25 am.

Adamson left the meeting at 9:25 am.

Reconvened as Board of County Commissioners at 9:26 am.

Ryan Saxton joined the meeting at 9:26 am.

9:30 am: Check-in and Equipment Needs – Ryan Saxton, Wagner Equipment Company

Discussion regarding what equipment will be needed in the 2026 budget year. Saxton will get quotes for a maintainer and a telehandler.

Saxton left the meeting at 9:58 am.

NEW BUSINESS

- a. Perpetual Easement Applications from Magellan Pipeline Company, LP
Commissioner Jolly moved with a second from Commissioner Pelton to approve the three perpetual easement applications for Magellan Pipeline Company, LP. Motion passed unanimously.

Recess at 10:04 am.

Reconvene at 10:09 am.

EXPENSE VOUCHERS AND WARRANTS

Commissioners reviewed vouchers and signed warrants on the various funds.

Maintenance Supervisor Zane Galli joined the meeting at 10:16 am.

OTHER BUSINESS

- a. Community Building
The fire extinguisher in the oven hood at the community building leaked. It didn't cause any damage but did make a mess. Consensus of the Board is to remove the extinguisher if not required by insurance.

Galli left the meeting at 10:19 am.

CORRESPONDENCE

- a. Monthly Reports from Various Departments
- b. Semi-Annual Treasurer's Report
- c. Quarterly Public Trustee Report

OTHER BUSINESS

- a. Property Value

Discussion regarding how to price the lots on the east end of town. The Board will invite Cheyenne Wells Rural Development members in for discussion.

Recess at 10:32 am.

Sheriff Mike Buchanan, Deputy Coroners Jasmine Shea, Laine Mitchek, Mandy Joiner and Donna March joined the meeting at 10:51 am.

Walsh left the meeting at 10:52 am.

Reconvene at 10:57.

11:00 am: County Coroner Vacancy Discussion with Deputy County Coroners
Discussion regarding the vacant Coroner position.

Commissioner Pelton moved with a second from Commissioner Jolly to appoint Donna March to the Office of County Coroner. Motion passed unanimously.

March, Shea, Mitchek and Joiner left the meeting at 11:25 am.

County Attorney Kelly Lowery joined the meeting via telephone at 11:33 am.

Executive Session Pursuant to Colorado Revised Statute 24-6-402(4)(b) for Attorney Legal Advice.

Commissioner Pelton moved with a second from Commissioner Jolly to go into executive session at 11:34 am pursuant to C.R.S. 24-6-402(4)(b) for Attorney Legal Advice with Commissioners, County Attorney Kelly Lowery, County Administrator Marcy Brossman, Sheriff Michael Buchanan and Undersheriff Kayla Murdock present. Motion passed unanimously.

Commissioner Jolly moved with a second from Commissioner Pelton to come out of executive session at 12:35 pm. Motion passed unanimously.

Reconvene at 12:39 pm.

ADJOURN

Commissioner Jolly moved with a second from Commissioner Pelton to adjourn the meeting at 12:43 pm. Motion passed unanimously.

