

MINUTES OF THE CHEYENNE COUNTY
BOARD OF COUNTY COMMISSIONERS
Thursday, September 17, 2026

CALL TO ORDER

Commissioner Ronald Smith called the meeting to order at 9:35 am, with Commissioners RJ Jolly and Rick Pelton, County Administrator Marcy Brossman and Clerk to the Board Allison Brown.

PLEDGE OF ALLEGIANCE/PRAYER

APPROVE AGENDA

Additions: County Road 36, Equipment, County Attorney Call, HUTF Funds.
Commissioner Pelton moved with a second from Commissioner Jolly to approve the agenda as amended. Motion passed.

PUBLIC COMMENT

None

Recess at 9:39 am.

Public Health and Human Services Director Kelli Adamson joined the meeting at 9:40 am.

Reconvened at 9:40 am.

APPROVE MINUTES

Commissioner Pelton moved with a second from Commissioner Jolly to approve the September 10, 2026 minutes as written. Motion passed.

Recess as Board of County Commissioners at 9:40 am.

MINUTES OF THE CHEYENNE COUNTY
BOARD OF PUBLIC HEALTH

CALL TO ORDER

Commissioner Smith called the meeting to order at 9:41 am.

APPROVE AGENDA

Additions: Commissioner Pelton moved with a second from Commissioner Jolly to approve the agenda as presented. Motion passed.

FINANCIALS

Commissioner Jolly moved with a second from Commissioner Pelton to accept the financial report. Motion passed.

PUBLIC HEALTH PROGRAM UPDATES

a. Epidemiology

There has been an increase in Covid cases lately. Flu vaccines will begin soon.

CONTRACT FOR RATIFICATION

a. Immunization Contract 2027*0449 Amendment #3, Corrected

Commissioners resigned the corrected contract.

ADJOURN

Commissioner Pelton moved with a second from Commissioner Jolly to adjourn the meeting at 9:51 am.

Reconvened as Board of County Commissioners at 9:51 am.

OTHER BUSINESS

a. County Road 36

Commissioner Pelton reached out to the surveyors about the County Road 36 survey, but has not heard back. Commissioner Jolly is waiting to hear back from the State Land Board.

Kit Carson County Director of Human Services Jennifer Gribble and Caseworker Carly Lane joined the meeting at 9:53 am.

Recess as Board of County Commissioners at 9:56 am.

MINUTES OF THE CHEYENNE COUNTY BOARD OF HUMAN SERVICES

CALL TO ORDER

Commissioner Smith called the meeting to order at 9:56 am.

APPROVE AGENDA

Additions: Contract Ratification Process, HCPF Concerns. Commissioner Pelton moved with a second from Commissioner Jolly to approve the agenda as amended. Motion passed.

FINANCIALS

Commissioner Jolly moved with a second from Commissioner Pelton to approve the financial report and sign the EBTs. Motion passed.

ACTION ITEM

a. Adult Protection Worker MOU Renewal

Commissioner Pelton moved with a second from Commissioner Jolly to approve the MOU with Samantha McNeely. Motion passed. Discussion regarding adding Adult Protection services into the IGA with Kit Carson County.

Discussion regarding financial arrangement with Kit Carson County for the IGA with the Department of Human Services.

Land Use Administrator Jerry Allen joined the meeting at 10:30 am.

b. Child Welfare Records Policy Approval

Adamson presented an updated office policy for child welfare. Commissioner Jolly moved with a second from Commissioner Pelton to approve the Child Welfare Records Policy. Motion passed.

c. Contract Ratification Process – IGA Modification

Discussion regarding how the Board wants to handle DHS contracts and who will be signing on behalf of the Department.

INFORMATION ITEMS

a. Eligibility Case Load

Discussion regarding the active program cases in the Department.

b. HCPF Correspondence Re: Concerns

Adamson presented a letter from HCPF, notifying her of the revocation of access for an eligibility technician. Consensus of the Board is to terminate this employee.

Human Services Bookkeeper Karla Esquivel joined the meeting at 10:47 am.

EXECUTIVE SESSION

Commissioner Jolly moved with a second from Commissioner Pelton to go into executive session pursuant to C.R.S. 24-6-402(4)(f) for Personnel Matters at 10:50 am with Commissioners, Brossman, Adamson, Esquivel, Lane and Gribble present. Motion passed.

Commissioner Jolly moved with a second from Commissioner Pelton to come out of executive session at 11:11 am. Motion passed.

ADJOURN

Meeting adjourned at 11:11 am.

Reconvened as Board of County Commissioners at 11:18 am.

County Attorney Kelly Lowery joined the meeting via telephone at 11:20 am.

EXECUTIVE SESSION

Commissioner Jolly moved with a second from Commissioner Pelton to go into executive session pursuant CRS 24-6-402(4)(b) for receiving legal advice at 11:21 am with the Board, Allen, Lowery, Brossman and Brown present. Motion passed.

Commissioner Jolly moved with a second from Commissioner Pelton to come out of executive session at 11:38 am.

Phone call ended at 11:38 am.

OTHER BUSINESS

- b. Mutual Agreement with Rosewood Solar, LLC

Commissioner Jolly moved with a second from Commissioner Pelton to approve and sign the Mutual Agreement to Extend Hearing Deadline Between Cheyenne County and Rosewood Solar, LLC.

Recess at 11:44 am.

Fair Board Manager Jim Lengel and Member Kurt Brossman joined the meeting at 11:47 am.

Reconvened at 11:48 am.

FAIR REVIEW

Discussion regarding how the fair went and changes that the Fair Board will be making. Lengel and Brossman presented their budget proposal for the 2027 year.

Kurt Brossman and Lengel left at 12:09 pm.

OLD BUSINESS

- a. Agreement Proposal from Systems Design West, LLC for Ambulance Billing Services

Commissioner Jolly with a second from Commissioner Pelton moved to approve the agreement with Systems Design West, LLC for ambulance billing, with payments being made one a quarterly basis. Discussion. Motion passed.

- b. Equipment Auction Items

The Board discussed what equipment to get rid of at auction. Each Commissioner will get a list to Brossman by the next meeting.

- c. Prairie Dog Letter

Commissioner Pelton moved with a second from Commissioner Jolly to sign and send the letter to the Parks and Wildlife Commission. Motion passed.

OTHER BUSINESS

c. HUTF Funds

Discussion regarding HUTF funds decreasing in the next year.

EXPENSE VOUCHERS AND WARRANTS

Commissioners reviewed vouchers and signed warrants on the various funds.

ADJOURN

Commissioner Jolly moved with a second from Commissioner Pelton to adjourn the meeting at 12:45 pm. Motion passed.